Resetting your Password

Capacity Tracker Users can quickly and easily reset their Capacity Tracker Passwords by following the following simple four steps

Step 1: Forgotten Password
From the initial Log In Screen shown below click on the blue Forgotten password?

Step 2: Request a New Password
You will then be displayed with the screen below. Simply, add your email address to the field and then click on the Email me a new password button

Step 3: Receiving your new Password
You will shortly receive an email providing a one-time password that you will need to replace when you log on with an alternative in line with NHS requirements.

Please Note- As well as your Inbox check your Junk folders in case the email has been diverted there